

## VSWGGA Golf Genius Registration and Member Profile/Address Change Process

VSWGGA uses the USGA Tournament Management system, Golf Genius. All members are required to register and create a profile in Golf Genius in order to play in any VSWGGA events. Use these instructions to establish a member profile in Golf Genius or to make any changes to your email or mailing address, or telephone number. If you change your golf course affiliation (where you are a member) email us at [vswgaquestions@gmail.com](mailto:vswgaquestions@gmail.com) and we can change that for you. **It is important to keep the information in your profile up to date!** Whenever any of your contact information changes, please make the corresponding changes in your Golf Genius profile in order to receive newsletters, text messages (in case an event is delayed or cancelled or due to a change in tee times), and so that we may credit your club correctly for any points you are awarded in State Day events. *Please note: you cannot make changes to your profile in the Golf Genius App on your phone.* **To establish a new profile or to make changes to your existing Golf Genius Profile:**

1. [Visit this link](#) OR, from the [VSWGGA website homepage](#) (<https://vswga.org>) at the top left-hand corner, under the green bar "Register and Golf Genius Pairings and Results," click on *Create or edit a profile in Golf Genius* and the link will take you to the VSWGGA Membership Registration page.
2. If you are a new member, **scroll down to the GREEN "Click Here to Register" button**. Fill in your email address and create a password. (If you are an existing member, you may already be logged in.)
3. Scroll down and click on EDIT PROFILE (1<sup>st</sup> green box in the left column) to make any necessary changes. If you don't have a cell phone, you can enter 123-456-7890.

There is a new yes/no question "Are you a Vermont resident?" This is required to register for VSWGGA major tournaments: Amateur, Mid-Amateur and Senior Championships and the Tri-State tournament.

4. Scroll down to bottom of page and **click UPDATE** (green box). Done!

THANK YOU for creating or updating your profile, and if you are a new member, welcome to the VSWGGA! Please email us with any questions at [vswgaquestions@gmail.com](mailto:vswgaquestions@gmail.com)

The screenshot shows the registration and profile management interface for VSWGGA. At the top, there is a green navigation bar with the text "Register" and "Golf Genius Pairings and Results". Below this, a message states: "All VSWGGA members must create a profile in the VSWGGA tournament registration system, Golf Genius, before you can register to play in State Days." A yellow button labeled "Create or edit a profile in Golf Genius" is prominent. Below it, there are links for "Golf Genius Events and Registration", "Golf Genius: Help | FAQ | Golf Genius App", and a video link "Video: How to register for a VSWGGA event". A link "Post a score to GHIN" is also visible.

The registration form includes fields for "Email" and "Password", a "Remember Me" checkbox, and a "Forgot your password?" link. A red "Sign In" button is located below the form. A link "Don't have an account?" leads to a green "Click Here to Register" button.

The bottom section of the screenshot shows the user's profile management options. A green navigation bar contains "Tournament Registration", "VSWGGA Registration", and "Member". Below this is the Vermont State Women's Golf Association logo, which includes the text "VERMONT STATE WOMEN'S GOLF ASSOCIATION" and "est. 1930". Two green buttons, "Edit Profile" and "Logout", are visible. To the right, there is a section titled "ALL LEAGUES & EVENT" with a "FILTERS" dropdown menu and a "Menu" icon. Below this, there are buttons for "Event Status" and "My Registrations,..."